**NAME LAST NAME**

City, ST | [email@email.com](mailto:email@email.com) | 999-555-5555

**EDUCATION**

**University | City, ST**

Bachelor of Science in Math Expected May 2018

GPA: 3.5

**Study Abroad**

University | City, Country Dates

**ACTUARIAL EXAMS**

Exam 1/P Passed Month Year

Exam 2/FM Sitting Month Year

VEEs Completed:

**PROJECTS**

Title Date

* Bullets to highlight the skills you developed while doing the project

**ACTUARIAL WORK EXPERIENCE**

**Company 1 | City, ST**

*Title2* Month Year – Present

* Bullet 1 – start each bullet with a strong verb
* Bullet 2 – show, don't tell, what you did. Be specific
* Bullet 3 – highlight the results of your work
* Bullet 4 – list awards that you win on the job

**OTHER WORK EXPERIENCE**

**Company 2 | City, ST**

*Title2* Month Year – Present

* Rinse and repeat the tips from above
* Be sure that jobs that were in the past have past tense verbs

*Title1* Month Year – Month Year

* Rinse and repeat the tips from above
* Be sure that jobs that were in the past have past tense verbs

**Company 1 | City, ST**

*Title* Month Year – Month Year

* Again, rinse, repeat

**LEADERSHIP EXPERIENCE**

**Student Organization | City, ST**

*Title (ie President)* Month Year – Present

* Treat student orgs as jobs
* Use the same tips as above
* Show what you did, not just that you were part of the org

*Title (ie Member)* Month Year – Month Year

* Rinse, repeat

**SKILLS**

* Advanced skills in Excel, Access, and PowerPoint
* Intermediate knowledge of SAS
* Fluent in SQL
* Spanish fluency